

POSITION OPENING ANNOUNCEMENT



PROSSER SCHOOL DISTRICT #116
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INTERNAL OPENING LEAD TEACHER - 6-8 SUMMER SCHOOL ONLINE LEARNING

1 Lead Classroom Teacher

*** Application Information ***

Position: LEAD SUMMER SCHOOL TEACHER
(Grade 6-8)

Job Description: See reverse side for Compensation and Work Schedule

Hiring Timeline: Open period: June 1, 2020 thru June 5, 2020 or UNTIL FILLED

Summer School positions are subject to student enrollment

Application Procedure: Interested internal applicants should submit a letter of application, relating experience to qualifications, to Kim Bolt, Human Resource Specialist at kim.bolt@prosserschools.org no later than 3:00 p.m. on June 5, 2020.

Prosser School District is an EEO/AA Employer

Prosser School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boys Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination:

**Title IX Coordinator and
Compliance Coordinator for State Law
Bryan Bailey
1203 Prosser Avenue
Prosser WA 99350
(509)786-1224
bryan.bailey@prosserschools.org**

**Section 504/
ADA Coordinator
Dr. Syndi Duehn
1109 Meade Avenue
Prosser WA 99350
(509)786-1820
syndi.duehn@prosserschools.org**

***** Job Description *****

Position Title: SUMMER SCHOOL ONLINE LEAD TEACHER

- *What: Lead Online Classroom Teacher, 6-8*
- *Who: Lead Online Middle School Teacher*
- *Where: Online*
- *When: June 10- July 15, 2020*
Up to 7 hours a week – June 10-July 17
Student Selection/Recruitment (first week prior to online summer school starting)
Lead teacher schedule based on student/small group needs
- *Rate of Pay: Per Diem Rate*

Skills and

Qualifications:

1. Must possess or be eligible for Washington State certification.
2. Establish process for recruitment and selection of students.
3. Knowledge of and ability to coordinate effective “online” PLC’s and staff meetings
4. Demonstrated skill in online learning platforms; including CORE 4.
5. The ability to plan and deliver instruction using the CORE 4 and district online programs.
6. Successful classroom literacy teaching experience
7. Experience, training and knowledge in positively working in a multi-cultural setting with English Learner students.
8. Successful experience with student-centered teaching and learning.
9. Knowledge and experience using i-Ready Math, Reading and/or Fountas and Pinnell (LLI).
10. Positive experiences and desire to work with elementary school students.
11. Training/experience in the use of a variety of successful teaching strategies for students with achievement gaps
12. Ability to communicate well with parents, students and staff.
13. Bilingual English/Spanish preferred.

Reports to: Lead Teacher

Definition: Lead Reading Teacher of Summer School Program. Lead teacher will work up to 7 hours a week (6 hours of instruction/1 hour program management). Teacher will design and create own schedule based on student and small group needs. Summer School will be held from June 17 through the week of July 15 and teachers will work a total of 6 hours a week.

Major Tasks and Responsibilities:

1. Recruit and contact students for enrollment in the program.
2. Assign students to staff for instruction.
3. Direct and guide staff to work effectively with students
4. Communicate with parents of students who are not engaged.
5. Plan and implement intervention lessons aligned to the summer school program.
6. Assess students using provided pre and post assessments, set and plan for individual student learning goals.
7. Use interventions specified in summer school application (see #7).
8. Manage individual student instructional needs in online platform.
9. Maintain and submit documentation at the conclusion of summer school including student participation and attendance, pre/post assessment scores and student growth.
10. Develop and maintain a positive, student-centered online classroom environment while instilling high expectations for student engagement.
11. Communicate effectively with teachers, student communication support personnel, students, and families.
12. Perform other duties as assigned.
13. The hours worked are based on student need.