

Job Hazard Assessment and Prevention Profile

Job Title: **SECURITY EMPLOYEE (UNARMED)**

POTENTIAL HAZARD SOURCES:

EXAMPLES:

<i>Sources of motion and rolling or pinching objects</i>	vehicles, gates, carts, doors, furniture, desk drawers, students (pinching, biting, fighting), wheelchairs, other wheeled equipment, subduing upset persons
<i>Sources of high temperature</i>	heating equipment (steam radiators, space heaters), cooking appliances (coffee pot, microwave), laminator (ID badges), copier
<i>Exposure to weather</i>	work outside for student supervision
<i>Sources of chemical exposure</i>	cleaners, chemical deterrents (pepper spray), illegal drugs
<i>Sources of harmful dust</i>	N/A
<i>Sources of light radiation</i>	copier, vehicle headlights
<i>Sources of falling objects</i>	class supplies on upper shelves and cabinets, loose/wet ceiling tiles, equipment on carts, thrown objects
<i>Sources of sharp objects</i>	knives, other items used by students as weapons, pencil/pen points, sharp edges of furniture and building trim, hypodermic needles, bullets
<i>Hazards in layout of workplace</i>	remote locations (portables), cluttered and crowded aisles, travel to and from parking lots, crowded conditions from equipment storage in room, vehicle traffic, uneven walking surfaces
<i>Sources of electrical hazards</i>	improperly used or sized extension cords, overhead projector, small appliances
<i>Objects routinely lifted</i>	papers, boxes of supplies, desks and chairs, computers, students
<i>Sources of bloodborne pathogen exposure</i>	body fluids from student injury/illness
<i>Sources of noise</i>	congregated students, gun shots
<i>Sources of workplace violence</i>	high risk for violent visitors and escalated situations, trespassers, parents in custodial disputes, student fights, upset parents and co-workers, inappropriate or uncontrolled student behavior, intervening in criminal activity, terminated employees, intruders

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Ergonomics:

Physical risk factors	Frequency	Examples
Awkward postures	Occasional	restraining a student, assisting with changing a tire
High hand force	N/A	
Highly repetitive motion	N/A	
Repeated impact	N/A	
Heavy, frequent or awkward lifting	Occasional	lifting students, supplies
Moderate to high vibration	N/A	

RECOMMENDED JOB SAFETY TRAINING:

1. Accident Prevention Program
2. Emergency Procedures, building specific
3. Hazard Communication Program & MSDSs
4. Exposure Control Plan (HBV) and HIV/AIDS (HBV vaccine offered)
5. Personal Protective Equipment
6. Energy Control Program (Lockout/Tagout) Overview
7. District & School Policies/Procedures
8. Safe Use of Ladders and Stepstools
9. Safe Lifting and Ergonomic Awareness, including Safe Student Transfers
10. De-escalation Practices, including Restraint Training
11. First Aid and CPR
12. Office Safety
13. Defensive Driving
14. Specialized Student Medical Condition Training

PERSONAL PROTECTIVE EQUIPMENT NEEDED FOR THE JOB:

Hazard category	Hazard sources	Personal Protective Equipment	Required or Recommended**
Bloodborne pathogen exposure	student body fluids	gloves, microshield	Required
Exposure to workplace violence	students, others	two-way radio, chemical deterrents	Recommended

** - Required (by WISHA rule) or Recommended (best practice)

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Reviewed with employee on: _____

Employee signature: _____

Supervisor signature: _____